



# Agenda

August 20, 2025

**Board of Trustees:** Andrea Cobb, President; Manny Santiago, Vice President; Priya Saxena, Trustee; Elizabeth Bowman, Trustee; Joel Zylstra, Trustee

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## MEETING LOCATION

Wheelock Branch, 3722 N 26<sup>th</sup> St, Tacoma, WA 98407

## CALL TO ORDER

## LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

## PLEDGE OF ALLEGIANCE

## CONSENT AGENDA

### RESOLUTION 25045

1. Minutes of the July 16, 2025, Regular Meeting
2. Financial Report for July 2025
3. HR Report for July 2025
4. Library Services Report for July 2025

## PAYMENT OF BILLS

### RESOLUTION 25046: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in July 2025 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

### RESOLUTION 25047: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the July 2025 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

## **PUBLIC COMMENTS**

The Library Board of Trustees accepts written by email and verbal public comments during the meeting.

Written comments may be submitted to [publiccomment@tacomalibrary.org](mailto:publiccomment@tacomalibrary.org) until 5 p.m. on the day of the scheduled board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

## **STAFF RECOGNITION**

August Staff Anniversaries

## **DISCUSSION ITEMS**

- I. First Reading: Drug Free Workplace policy updates – Rodney Croston, Human Resources Manager
- II. Human Resources Report – Rodney Croston, Human Resources Manager
- III. Strategic Plan Refresh Updates
- IV. Joint Session with City Council Planning
- V. Board Elections Review

## **NEW BUSINESS**

Resolution 25048: Request to rescind the Staff Use of Automated System policy #10.35.1 and Use of Tacoma Public Library Assets policy #10.52.

Resolution 25049: Request that the Board acknowledge the generous donations from Michael Muwat and the Estate of Carol Duis.

## **DIRECTOR'S REPORT**

## **TRUSTEES REPORT**

## **EXECUTIVE SESSION – Director's Evaluation**

**RCW 42.30.110** (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

## **ADJOURNMENT**

The next regular Board meeting is Wednesday, September 17th, 2025, at 5:30 p.m. at the Swasey Branch, 7001 Sixth Ave, Tacoma, WA 98406.