



# Agenda

July 16, 2025

**Board of Trustees:** Andrea Cobb, President; Manny Santiago, Vice President; Priya Saxena, Trustee; Elizabeth Bowman, Trustee; Joel Zylstra, Trustee

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## MEETING LOCATION

Main Branch, 1102 Tacoma Ave S, Tacoma, WA 98402.

## CALL TO ORDER

## LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

## PLEDGE OF ALLEGIANCE

## CONSENT AGENDA

### RESOLUTION 25038

1. Minutes of the June 11, 2025, Regular Meeting
2. Financial Report for June 2025
3. HR Report for June 2025
4. Library Services Report for June 2025

## PAYMENT OF BILLS

### RESOLUTION 25039: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in June 2025 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

### RESOLUTION 25040: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the June 2025 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

## **PUBLIC COMMENTS**

The Library Board of Trustees accepts written by email and verbal public comments during the meeting.

Written comments may be submitted to [publiccomment@tacomalibrary.org](mailto:publiccomment@tacomalibrary.org) until 5 p.m. on the day of the scheduled board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

## **STAFF RECOGNITION**

July Staff Anniversaries

## **DISCUSSION ITEMS**

- I. Remakery Presentation – Leigh Urbaniak
- II. Strategic Plan Refresh Updates
- III. Director Evaluation Proposal

## **NEW BUSINESS**

**AMENDED** Resolution 25041: Request to approve a sole-source waiver and award a contract to OCLC for subscription services to Cataloging and Metadata, FirstSearch, WorldShare Interlibrary Loan, and **CONTENTdm** for a not-to-exceed amount of ~~\$68,505.22~~ **\$78,656.98**.

Resolution 25042: Request to approve a sole-source waiver and award a contract to Bibliotheca LLC for RFID gates and door counters for a term of September 1, 2025 – August 31, 2026 and a not-to-exceed amount of \$40,772.46 plus applicable taxes.

Resolution 25043: Request to approve a sole-source waiver and award a contract to Bibliotheca LLC for RFID workstations for a term of September 1, 2025 – August 31, 2026 and a not-to-exceed amount of \$22,816.50 plus applicable taxes.

Resolution 25044: Request to rescind Terms of Use: Library Blogs policy #10.55 and Employee Privacy policy #10.37.

## **DIRECTOR'S REPORT**

## **TRUSTEES REPORT**

## **ADJOURNMENT**

The next regular Board meeting is Wednesday, August 20<sup>th</sup>, 2025, at 5:30 p.m. at the Wheelock Branch, 3722 N 26<sup>th</sup> St, Tacoma, WA 98407.