



# Minutes

**March 19th, 2025**

**Board of Trustees:** Andrea Cobb, President; Manny Santiago, Vice President; Priya Saxena, Trustee; Sara Irish, Trustee; Elizabeth Bowman, Trustee

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## MEETING LOCATION

Main Branch, 1102 Tacoma Ave S, Tacoma, WA 98402

## CALL TO ORDER

**Called to order by President Cobb at 5:31pm**

Present: Andrea Cobb, Manny Santiago, Sara Irish, Elizabeth Bowman

Excused: Priya Saxena

Staff: Mariesa Bus, Zac Matthews, Lesley Caldwell, Lisa Bitney, JoLyn Reisdorf, Melissa Fitzgerald, Michelle Massero, Malcolm White, Jared Eyer, Angelo DeFazio, Rodney Croston, Lyndea Kelleher, Samie Iverson

Members of the public: 3

Tacoma Public Library Foundation Members: 4

## LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

## PLEDGE OF ALLEGIANCE

## CONSENT AGENDA

### RESOLUTION 25012

1. Minutes of the February 19, 2025, Regular Meeting
2. Financial Report for February 2025
3. HR Report for February 2025
4. Library Services Report for February 2025

Motioned, seconded, approved.

## **PAYMENT OF BILLS**

### **RESOLUTION 25013: Payment of Bills Per Vouchers – Authorization**

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in February 2025 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

Motioned, seconded, approved.

### **RESOLUTION 25014: Ratify Recurring Monthly Expenditures – Approval**

The Board approves and ratifies the February 2025 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

Motioned, seconded, approved.

## **PUBLIC COMMENTS**

No public comment.

## **STAFF RECOGNITION – March Staff Anniversaries**

## **DISCUSSION ITEMS**

### **I. Annual report and workplan presentation**

- a. Overview of mission, vision, values, and strategic priorities and goals. Overview of 2024 data snapshots regarding programming, visitors, and circulation. Restatement of 2025 workplan priorities – continuation of current work and strategic plan refresh.
- b. Does the FCA take into account Main's construction? We replace a lot of the items they evaluated, so it is accurate.
- c. How is TPL approaching what to put where for each branch? Looking at how branch is currently used – where is the need/is there a user?
- d. Chromebooks – is there an outcome in mind, or a feedback group? Circulating through 3 partner orgs and collecting their feedback. Primarily used for job searching, others use for digital literacy and virtual mediums.

### **II. Tacoma Public Library Foundation presentation**

- a. Wayne Williams, President. Bill Ryberg, VP. Jennifer, Member. JR Nobles, Member. 2 members who couldn't make it – Archi and Jackis.
- b. Overview of foundation goals and how they plan to support TPL. Currently revitalizing the foundation. Library Giving Day as a community partnership between multiple libraries. Literacy is a big dill – pickleball tournament fundraiser is coming in April.

## **NEW BUSINESS**

**RESOLUTION 25015:** Request that the Board recognize Sara Irish for 10 years of service on the Tacoma Public Library Board.

Motioned, seconded, approved.

**RESOLUTION 25016:** Request the board adopt the 2025-2027 Collective Bargaining Agreement by and between Tacoma Public Library and the Teamsters Local Union No. 117 as presented.

Motioned, seconded, approved.

**RESOLUTION 25017:** Request the board approve the contract for Chubb Limited.

Discussion: This is a one-year approval, are there ever instances when we ask for 2 years? One year contract, some companies will do a 2-year increase, but it's very unlikely.

\$111,000 total. Increase of \$2000 from last year – went up 8% instead of expected 10%.

Motioned, seconded, approved.

## **DIRECTOR'S REPORT**

Overview of February Snapshot. Branches are removing CDs. IMLS Executive Order updates and impacts to TPL.

## **TRUSTEES REPORT**

Bowman: Please come to the events for WLA – you do not need to be registered for the conference. These will be intentional moments for Trustees to engage. May be able to meet with the keynote speaker as well. IMLS elimination is very upsetting, 0.003% of federal budget, but is the sole way that libraries can get direct federal funding. In WA, there will be a loss of about \$8M total. I will send out ways that individuals can respond. Potentially write letter to the editor.

Santiago: Exploring how we as a board can express our stances and to what extent – important moving forward for a body like ours. Volunteer run event for people who need a space for community to come together and process on this Saturday, 10am – 1pm. We have been in contact with a person who is being recommended for the upcoming vacant Trustee seat.

Cobb: Need to update date at the end of the agenda. Tracie Hall reminded me about being stewards of our stories. Thanks for great work everyone.

Irish: Thank you all – it has been wonderful serving on the Board all of these years.

## ADJOURNMENT

**Adjourned by President Cobb at 7:08pm**

The next regular Board meeting is Wednesday, April 16<sup>th</sup> at the South Tacoma Branch, 3411 South 56<sup>th</sup> St, Tacoma, WA 98409.

  
Andrea Cobb, President  
Amita Lonial, Director