



# Agenda

May 21, 2025

**Board of Trustees:** Andrea Cobb, President; Manny Santiago, Vice President; Priya Saxena, Trustee; Elizabeth Bowman, Trustee; Joel Zylstra, Trustee

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## MEETING LOCATION

Main Branch, 1102 Tacoma Ave S, Tacoma, WA 98402

## CALL TO ORDER

## LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

## PLEDGE OF ALLEGIANCE

## CONSENT AGENDA

### RESOLUTION 25021

1. Minutes of the April 19, 2025, Regular Meeting
2. Financial Report for April 2025
3. HR Report for April 2025
4. Library Services Report for April 2025

## PAYMENT OF BILLS

### RESOLUTION 25022: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in April 2025 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

### RESOLUTION 25023: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the April 2025 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

## **PUBLIC COMMENTS**

The Library Board of Trustees accepts written by email and verbal public comments during the meeting.

Written comments may be submitted to [publiccomment@tacomalibrary.org](mailto:publiccomment@tacomalibrary.org) until 5 p.m. on the day of the scheduled board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

## **STAFF RECOGNITION**

May Staff Anniversaries

## **DISCUSSION ITEMS**

First Reading of Library Card Policy – Kendra Jones, Deputy Director

## **NEW BUSINESS**

Resolution 25024: Request to rescind the Hours of Work Policy #10.22.

Resolution 25025: Request to amend the Family and Medical Leave Policy #40.30 to include PFML and MPSL in accordance with city and state law.

Resolution 25026: Request to approve the Patron Use Agreement Policy #10.49, as presented.

Resolution 25027: Request to approve the purchase and replacement of all systemwide public computers through the City of Tacoma for a not-to-exceed amount of \$134,264.40 plus applicable taxes.

Resolution 25028: Request to amend TPL's contract with Continuant for AV system services in the Cascade Board Room to replace a damaged display unit for a new, not-to-exceed amount of \$205,291.48 plus applicable taxes.

Resolution 25029: Request to approve the Letter of Agreement between TPL and Local 117 for the wage scale and overtime eligibility of the Library IT Analyst Sr. Tech classification.

## **DIRECTOR'S REPORT**

## **TRUSTEES REPORT**

## **ADJOURNMENT**

The next regular Board meeting is Wednesday, June 11<sup>th</sup>, 2025, at 5:30 p.m. at the Fern Hill Branch, 765 South 84th S, Tacoma, WA 98444.