

Minutes

November 20, 2024

BOARD OF TRUSTEES: Andrea Cobb, President; Manny Santiago, Vice President; Theresa Pan Hosley, Trustee; Sara Irish, Trustee; Elizabeth Bowman, Trustee

MEETING LOCATION

Moore Branch, 215 South 56th Street, Tacoma WA, 98408

CALL TO ORDER

Called to order by President Cobb at 5:32pm

Present: Andrea Cobb, Elizabeth Bowman, Theresa Pan Hosley, Amita Lonial, Manny Santiago

Staff: JoLyn Reisdorf, Rodney Croston, Zac Matthews, Jared Eyer, Melissa Massero, Gabby Fuentes, Gabi Barragan, Lesley Caldwell, Marco Vargas, Lyndea Kelleher, Samie Iverson, Mariesa Bus

Public: 5 members of the public

LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

RESOLUTION 24069

1. Minutes of the October 16, 2024, Regular Meeting
2. Financial Report for October 2024
3. HR Report for October 2024
4. Library Services Report for October 2024

Motioned by Bowman. Seconded by Santiago. Approved.

PAYMENT OF BILLS

RESOLUTION 24070: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in October 2024 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

Motioned by Santiago. Seconded by Bowman. Approved.

RESOLUTION 24071: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the October 2024 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

Motioned by Santiago. Seconded by Bowman. Approved.

PUBLIC COMMENTS

No public comment.

STAFF RECOGNITION – November Staff Anniversaries

DISCUSSION ITEMS

Trustee Recruitment Update: Extended recruitment and had 11 people apply. We are moving forward with 6 people to interview and the mayor will make final determination. Still recruiting for 2 positions.

PRESENTATIONS

1. Level of Service Study – SHKS Architects, David Strauss & Kim Lusk
2. Facilities Condition Assessment – McKinstry, Ty Druffel & Mark Hood
3. Information Technology Department, Policy Adoption – Paul Federighi

NEW BUSINESS

RESOLUTION 24072: Request that the Board approve the 2025 holiday closures schedule, as presented.

Motioned, seconded, approved.

RESOLUTION 24073: Request that the Board postpone the approved closure on December 6, 2024, for the all-staff in-service training day.

Motioned, seconded, approved.

RESOLUTION 24074: Request that the Board approve the 2025 all-staff in-service closures schedule, as presented.

Motioned, seconded, approved.

RESOLUTION 24075: Request that the Board approve to amend the BuildingWork LLC contract by \$61,225 for a new not-to-exceed amount of \$733,931 plus applicable taxes and to extend the period of performance to December 31, 2024.

Motioned, seconded, approved.

DIRECTOR'S REPORT

TRUSTEES REPORT

Bowman: WLA is in Tacoma – April of next year. Could be a professional development opportunity for the Trustees and opportunity to maybe meet with other Trustees from around the state. Attended first Foundation meeting.

Santiago: Attended Tacoma Reads event, and it was great. One of the first novels I've read in English

in many years – great introduction to modern English literature.


Cobb: Think we should also keep in mind Foundation Board recruitment – we have a great pool of
Trustee applicants.

ADJOURNMENT

Motion to adjourn. Seconded. Approved.

Adjourned at 7:23pm

The next regular Board meeting is Wednesday, December 11th, 2024, at 5:30 p.m. at the Fern Hill Branch, Tacoma WA, 98408.


Andrea Cobb, President


Amita Lonial, Secretary

