

Agenda

November 20, 2024

BOARD OF TRUSTEES: Andrea Cobb, President; Manny Santiago, Vice President; Theresa Pan Hosley, Trustee; Sara Irish, Trustee; Elizabeth Bowman, Trustee

MEETING LOCATION

Moore Branch, 215 South 56th Street, Tacoma WA, 98408

CALL TO ORDER

LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

RESOLUTION 24069

1. Minutes of the October 16, 2024, Regular Meeting
2. Financial Report for October 2024
3. HR Report for October 2024
4. Library Services Report for October 2024

PAYMENT OF BILLS

RESOLUTION 24070: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in October 2024 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 24071: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the October 2024 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

PUBLIC COMMENTS

The Library Board of Trustees accepts written by email and verbal public comments during the meeting.

Written comments may be submitted to publiccomment@tacomalibrary.org until 5 p.m. on the day of the scheduled board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

STAFF RECOGNITION – November Staff Anniversaries

DISCUSSION ITEMS

Trustee Recruitment Update

PRESENTATIONS

1. Level of Service Study – SHKS Architects, David Strauss & Kim Lusk
2. Facilities Condition Assessment – McKinstry, Ty Druffel & Mark Hood
3. Information Technology Department, Policy Adoption – Paul Federighi

NEW BUSINESS

RESOLUTION 24072: Request that the Board approve the 2025 holiday closures schedule, as presented.

RESOLUTION 24073: Request that the Board postpone the approved closure on December 6, 2024, for the all-staff in-service training day.

RESOLUTION 24074: Request that the Board approve the 2025 all-staff in-service closures schedule, as presented.

RESOLUTION 24075: Request that the Board approve to amend the BuildingWork LLC contract by \$61,225 for a new not-to-exceed amount of \$733,931 plus applicable taxes and to extend the period of performance to December 31, 2024.

DIRECTOR'S REPORT

TRUSTEES REPORT

ADJOURNMENT

The next regular Board meeting is Wednesday, December 11th, 2024, at 5:30 p.m. at the Fern Hill Branch, Tacoma WA, 98408.