Special Session Minutes
April 25TH, 2024
BOARD OF TRUSTEES: Andrea Cobb, President; Sara Irish, Vice President; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee; Elizabeth Bowman, Trustee

MEETING LOCATION
Conf Room #148, 747 Market Street m 212, Tacoma, WA 98402 or On-line at https://events.gcc.teams.microsoft.com/event/e6701e88-e2d9-4a08-b7e6-4d31cb4ea6f7@8ef8e5fc-f375-40ae-ab99-e5cee9801271

CALL TO ORDER
President Cobb called the meeting to order at 8:35am
Present: Andrea Cobb, Sara Irish, Elizabeth Bowman, Rodney Croston, Lyndea Kelleher
Absent: Manny Santiago, Theresa Pan Hosley

DISCUSSION ITEMS
Director Transition and Succession Planning

1. Deadlines
   i. 5 regular Board meetings to conduct search business before re-opening of Main

2. Applicable Regulations
   i. RCW 27.12.210 Library Trustees Powers and Duties
   ii. RCW 27.12.215 Job Recruitment Expenditures Authorized
   iii. RCW 27.04.055: Qualifications of Librarians—Rules—Fees. (wa.gov)
   iv. Open Public Meeting Act

   i. National Search Firm
   ii. City of Tacoma HR Staff
   iii. Appointment of Qualified Candidate

4. Board Search Sub-Committee Selection
   i. Elizabeth & Andrea

5. Preparation
   i. Classification Specification & Wages
   ii. Requires adoption by BoT – next meeting May 15th, 2024
      1. Draft ready for review by May 8th, 2024
      2. Track changes feedback to RC & LK by May 3rd, sub-committee meets week of May 6 to finalize edits
Future Discussion Items

1. Candidate Sourcing
2. Candidate Screening
3. Interviews
4. Offer
5. Transition
6. Timelines
7. Communication

ADJOURNMENT

Adjourned at 9:32am

The next regular Board meeting is Wednesday, May 15th at the Moore Branch, 215 S 56th St, Tacoma, WA 98408
"2024-04-25 Minutes Special Session" History

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