

Agenda

March 20th, 2024

BOARD OF TRUSTEES: Andrea Cobb, President; Sara Irish, Vice President; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee; Elizabeth Bowman, Trustee

MEETING LOCATION

South Tacoma Library, 3411 S. 56th Street, Tacoma, WA 98409

CALL TO ORDER

LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

RESOLUTION 24016

1. Minutes of the February 21, 2024, Board Meeting
2. Financial Report for February 2024
3. HR Report for February 2024
4. Library Services Report for February 2024

PAYMENT OF BILLS

RESOLUTION 24017: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in February 2024 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 24018 Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the February 2024 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

PUBLIC COMMENTS

The Library Board of Trustees accepts written by email and verbal public comments during the meeting.

Written comments may be submitted to trustees@tacomalibrary.org until 5 p.m. on the day of the scheduled board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

STAFF RECOGNITION

March Staff Anniversaries

DISCUSSION ITEMS

1. Partnerships
 - a. Tacoma Creates – Lisa Jaret, City of Tacoma Office of Arts and Vitality
 - b. Write253 – Michael Haeflinger, Executive Director of Write253

NEW BUSINESS

RESOLUTION 24019: Request that the Board approve the Maker Space Project position which is a project of limited duration, designating general salary, classification and benefits for persons employed on the project pursuant to Library Policy.

RESOLUTION 24020: Request that the Board approve the letter of agreement between TPL and Local 117 for lump sum payment in lieu of UNUM LTC insurance coverage for certain L117 employees.

RESOLUTION 24021: Request that the Board amends the 2023-2024 annual budgets as presented to carry over unspent appropriation from 2023 to 2024.

RESOLUTION 24022: Request that the Board authorize staff to amend its contract for custodial services with American Custodial Services, Inc for a new not-to-exceed amount of \$453,875.92, a new termination date of February 28, 2025, and adopting a new pricing schedule.

RESOLUTION 24023: Request that the Board authorize staff to amend its contract for architectural design and construction support with BuildingWork LLC for a new not-to-exceed amount of \$586,369.

RESOLUTION 24024: Request that the Board adopt the Recruitment and Selection policy #41.00 as presented.

RESOLUTION 24025: Request that the Board adopt the Compensation Plan For Non-Represented Classifications policy #10.09 as presented.

RESOLUTION 24026: Request that the board award a one-year contract for property insurance commencing on March 18, 2024 through March 17, 2025 with Chubb Limited for a not-to-exceed amount of \$_____.

DIRECTOR'S REPORT

TRUSTEES REPORT

ADJOURNMENT

The next regular Board meeting is Wednesday, April 17, 2024, at 5:30 p.m. at the South Tacoma Library, 3411 South 56th Street, Tacoma, WA 98409