

Agenda

January 17, 2024

BOARD OF TRUSTEES: Andrea Cobb, President; Sara Irish, Vice President; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee, Elizabeth Bowman, Trustee

MEETING LOCATION

South Tacoma Library, 3411 S. 56th Street, Tacoma, WA 98409

CALL TO ORDER The meeting was called to order at 5:30 p.m.

LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

WELCOME TO TRUSTEE BOWMAN & INTRODUCTIONS The Board welcomed Trustee Bowman and introduced themselves.

CONSENT AGENDA

RESOLUTION 24001

1. Minutes of the December 14, 2023 Board Meeting
2. Financial Report for December 2023
3. HR Report for December 2023
4. Library Services Report for December 2023

Motioned, Seconded, Approved

PAYMENT OF BILLS

RESOLUTION 24002: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in December 2023 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

Motioned, Seconded, Approved

RESOLUTION 24003: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the December 2023 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

Motioned, Seconded, Approved

PUBLIC COMMENTS

There were no public comments.

STAFF RECOGNITION – January Staff Anniversaries

DISCUSSION ITEMS

1. City of Tacoma – Budget Forecast and Legislative Priorities – Hyun Kim, Deputy City Manager, City of Tacoma
The Board and Deputy City Manager Kim engaged in a discussion regarding the City of Tacoma’s budget outlook going into planning for the 2025-2026 Biennium. DCM talked about the structural deficit and also affirmed the importance of libraries in our City.
2. 2024 Rhythm of Business – Review and Planning – Board and Director Discussion
The Board and Director discussed timing for the Board’s retreat, planning for the Joint Session with City Council, and meetings with individual City Council members.

NEW BUSINESS

RESOLUTION 24004: Request that the Board recognize the generous donation of \$100 from Cynthia A. Ashbaugh.

Motioned, Seconded, Approved

RESOLUTION 24005: Request that the Board recognize the generous donation of \$10,000 from an anonymous donor.

Motioned, Seconded, Approved

RESOLUTION 24006: Request that the Board recognize the generous donation of \$1,050 from Wimpy Kid, Inc.

Motioned, Seconded, Approved

RESOLUTION 24007: Request that the Board recognize the generous donation of \$30,000 from the Estate of Richard F. Banghart.

Motioned, Seconded, Approved

RESOLUTION 24008: Request that the Board award a sole-source contract to Bridgeall Libraries, LTD for its collectionHQ product for \$24,669 plus applicable taxes for a one-year term of February 21st, 2024 through February 21st, 2025.

Motioned, Seconded, Approved


DIRECTOR’S REPORT

Director Larsen: reviewed the December, Annual Service Updates, noting the overall increase in annual circulation for both digital and physical materials; apprised the Board of the South Tacoma Mural Celebration Saturday, March 30 ; and apprised the Board that some staff are temporarily relocating to the Tacoma Municipal Building at the end of January through Main’s construction end, noting possible impacts to holds on new items (could take longer) and the impacts to ILL (Interlibrary Loan) service, which will be discontinued until Main reopens.

TRUSTEES REPORT None

ADJOURNMENT The meeting was adjourned at 6:48 p.m.

The next regular Board meeting is Wednesday, February 21, 2024, at 5:30 p.m. at the Fern Hill library, 765 South 84th Street, Tacoma, WA 98444.

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Andrea Cobb, Board President

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Kate Larsen, Library Director