

Agenda

February 21, 2024

BOARD OF TRUSTEES: Andrea Cobb, President; Sara Irish, Vice President; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee, Elizabeth Bowman, Trustee

MEETING LOCATION

Fern Hill Library, 765 South 84TH Street, Tacoma, WA 98444

CALL TO ORDER

LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

RESOLUTION 24009

1. Minutes of the January 17, 2024, Board Meeting
2. Financial Report for January 2024
3. HR Report for January 2024
4. Library Services Report for January 2024

PAYMENT OF BILLS

RESOLUTION 24010: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in January 2024 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 24011 Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the January 2024 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

PUBLIC COMMENTS

The Library Board of Trustees accepts written by email and verbal public comments during the meeting.

Written comments may be submitted to trustees@tacomalibrary.org until 5 p.m. on the day of the scheduled board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

STAFF RECOGNITION – February Staff Anniversaries

DISCUSSION ITEMS

1. Partnerships

- a. Tacoma Creates – Lisa Jaret, City of Tacoma Office of Arts and Vitality
- b. Tacoma Tool Library – Sharayah Kinney, Executive Director, Tacoma Tool Library

NEW BUSINESS

RESOLUTION 24012: Request that the Board authorize a sole-source purchase up to \$30,000 from Bibliotheca for RFID tags, barcodes, and related supplies between Jan 1, 2024 and Dec 31, 2024.

RESOLUTION 24013: Request that the Board award a sole-source contract to Bibliotheca, LLC for support and maintenance of TPL’s automated material handlers for \$43,500 plus applicable taxes for a five-year term of January 1, 2024 through February 2, 2029.

RESOLUTION 24014: Request that the Board authorize staff to amend the contract (CW2261563) with Neeley Construction for the Main Library remodel by up to 15% (\$685,650) for change orders not covered in the original contract, for a maximum total compensation of \$5,256,650 plus applicable taxes.

RESOLUTION 24015: Request that the Board approve the Tacoma News Tribune Photo Archive Project position of special limited duration, lasting for an 18-month period not to exceed the expiration of December 31, 2026.

DIRECTOR’S REPORT

TRUSTEES REPORT

EXECUTIVE SESSION – Closed Session to Discuss Labor Strategy (RCW 42.30.140(4)(b))

ADJOURNMENT

The next regular Board meeting is Wednesday, March 20, 2024, at 5:30 p.m. at the South Tacoma library, 3411 South 56th Street; Tacoma, WA 98409