

Minutes

July 19, 2023

BOARD OF TRUSTEES: Sara Irish, President; Andrea Cobb, Vice President; Donna LaFrance, Trustee; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee

MEETING LOCATION:

Swasey (location: 7001 6th Avenue, Tacoma, WA 98406)

ATTENDANCE

Board of Trustees: Sara Irish, President; Andrea Cobb Vice President; Theresa Pan Hosley, Trustee; and J. Manny Santiago, Trustee

Tacoma Public Library Director & Assistant Director: Kate Larsen, Director

Tacoma Public Library Staff: Zac Matthews, Sam Benscoter, Rodney Croston, JoLyn Reisdorf, Gabby Fuentes, Michelle Massero, Anna Trammell, Eli Boyd, Lesley Caldwell, Tracy Goodrick, and Elizabeth Covington

External Partners: Dr. Tamara Meredith, Director, Jefferson County Library District (virtual attendance)

Three members of the public attended the July 19, 2023, board meeting.

CALL TO ORDER – 5:30 PM

LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

RESOLUTION 23042

1. Minutes of the June 21, 2023, board meeting
2. Financial Report for June 2023
3. HR Report for June 2023
4. Library Services Report for June 2023

PAYMENT OF BILLS

RESOLUTION 23043: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in June 2023 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 23044: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the June 2023 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

PUBLIC COMMENTS: There were no public comments submitted at the July 19, 2023, meeting.

STAFF RECOGNITION:

The board recognized Library staff with work anniversaries during the month of July.

DISCUSSION ITEMS

1. **Intellectual Freedom:** Dr. Tamara Meredith, Director of Jefferson County Library District
Dr. Meredith provided a brief presentation on intellectual freedom: its definition; the library's role as a limited public forum; the types of speech protected by the First Amendment of the U.S. Constitution; using policy to govern behavior; the definition of censorship; and the request for reconsideration process

NEW BUSINESS

RESOLUTION 23045: Request that the board rescind the Rare Book Room Policy #10.38.

Motioned, Seconded, and Approved

RESOLUTION 23046: Request that the board rescind the Request to Use The Rare Book Room Policy #10.38.1.

Motioned, Seconded, and Approved

RESOLUTION 23047: Request that the Board award a sole source contract to OCLC, Inc for FirstSearch, a database search and integration tool, for \$11,544.32 plus applicable taxes for the term of July 1, 2023, through June 30, 2024.

Motioned, Seconded, and Approved

RESOLUTION 23048: Request that the board adopt the Neighborhood Libraries Manager wages as presented.

Motioned, Seconded, and Adopted

RESOLUTION 23049: Request that the board revise the classification index, adopting the Library Social Worker and Safety & Security Specialist classifications and wages as presented.

Motioned, Seconded, and Adopted

DIRECTOR'S REPORT

- **Library Card Sign UP Month Marketing Campaign**
 - **Theme:** You're due for a new adventure – This campaign will be timed to coincide with National Library Card Sign Up Month, with ads on Pierce Transit buses and billboards in Tacoma
- **TPL Community Award**
 - University of Puget Sound honored TPL with a "Most Valued Community Partner" award
- **Main Update**
 - Ontrack for a projected construction start date of early October
 - Main lobby service will close on September 1, 2023
 - The Northwest Room and Digital Media Lab will continue to offer appointments out of Main if it is feasible for them to do so

- **Hilltop & Eastside Site Study Update – Next Steps**
 - City of Tacoma Facility Advisory Committee meeting through Augusts 2023
 - TPL conducting site study with Feasibility Study Architect SHKS; Report findings will be reported to the Board in August

TRUSTEES REPORT

Sara Irish, Board President	<ul style="list-style-type: none"> • Working with Andrea, Kate, and Shelby, City of Tacoma’s Human Resources Director to plan this year’s Director Evaluation timeline. • Expressed gratitude to TPL staff for tabling at Pride.
Andrea Cobb, Vice-President	None
Donna LaFrance, Trustee	Absent
Theresa Pan Hosley, Trustee	None
J. Manny Santiago, Trustee	<ul style="list-style-type: none"> • Working with Kate to draft a Food Purchasing Policy (to guide food purchases for board meetings, TPL staff meetings, and public events). • Most of library content across the nation being challenged is content about the LGBTQIA+ community. Hoping to work within the State legislature to support the library the freedom to read.

ADJOURNMENT: 7:00 PM

The next regular Board Meeting will occur on Wednesday, August 16, 2023, at 5:30 p.m. at the Moore location (215 S 56th Street, Tacoma, WA 98408).

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