

# Agenda

**June 21, 2023**

**BOARD OF TRUSTEES:** Sara Irish, President; Andrea Cobb, Vice President; Donna LaFrance, Trustee; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee

**MEETING LOCATION:**

South Tacoma (location: 3411 S 56<sup>th</sup> Street, Tacoma, WA 98409)

**CALL TO ORDER**

**LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

RESOLUTION 23032

1. Minutes of the May 17, 2023, board meeting
2. Financial Report for May 2023
3. HR Report for May 2023
4. Library Services Report for May 2023

**PAYMENT OF BILLS**

RESOLUTION 23033: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in May of 2023 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 23034: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the May 2023 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

**PUBLIC COMMENTS**

The Library Board of Trustees accepts written and verbal public comments.

Written comments may be submitted to [trustees@cityoftacoma.org](mailto:trustees@cityoftacoma.org) until 5 p.m. on the day of the scheduled Board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

**STAFF RECOGNITION**

June Staff Anniversaries

## **DISCUSSION ITEMS**

1. **TPL Mission Moment:** Franciscan Health Partnership - Rhonda Kristoff, Librarian at Main location; and Paulina Alvarado, Staff Chaplain at Virginia Mason Franciscan Health Spiritual Care Department-St. Joseph Medical Center.

## **NEW BUSINESS**

**RESOLUTION 23035:** Request that the Board award a contract to Bibliotheca for maintenance and support of Staff RFID Workstations for up to \$35,800 plus applicable taxes for a term of September 1, 2023, through August 31, 2025.

**RESOLUTION 23036:** Request that the Board award a contract to Bibliotheca for maintenance and support of SelfCheck Kiosks and RFID detection systems for up to \$36,201.15 plus applicable taxes for a term of September 1, 2023, through August 31, 2024.

**RESOLUTION 23037:** Request that the Board adopt a revised “Compensation Plan for Non-Represented Classifications (#10.09)” to include an option for a Voluntary Employee Benefit Association (VEBA).

**RESOLUTION 23038:** Request that the Board rescind General Policy of Service #10.12.

**RESOLUTION 23039:** Request that the Board rescind Books by Mail Policy #10.12.1.

**RESOLUTION 23040:** Request that the Board recognize the generous \$1,000.00 donation from Kiwanis Club of Tacoma Foundation’s Board of Directors to support the renovation of the Children’s Area at the Main location.

**RESOLUTION 23041:** Request that the Board authorize staff to enter into a lease agreement with Tacoma Owners, LLC for up to 34 parking spaces in “The Hailey” apartment building, for an initial term of five years with an optional five-year extension, not to exceed \$132,600 for the first five years.

## **DIRECTOR’S REPORT**

## **TRUSTEES REPORT**

## **ADJOURNMENT**

The next regular Board Meeting will occur on Wednesday, July 19, 2023, at 5:30 p.m. at the Swasey location (7001 6<sup>th</sup> Avenue, Tacoma, WA 98406).