

Special Meeting Minutes

April 17, 2023

BOARD OF TRUSTEES: Sara Irish, President; Andrea Cobb, Vice President; Donna LaFrance, Trustee; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee

MEETING LOCATION:

Virtual: <https://us02web.zoom.us/j/81078136086>

Physical: Tacoma

Municipal Building (747 Market Street, Tacoma, WA 98402, Room 248)

ATTENDANCE

Board of Trustees: Sara Irish, President; Andrea Cobb, Vice President; and Theresa Pan Hosley, Trustee.

Excused: J. Manny Santiago, Trustee, and Donna LaFrance, Trustee

Tacoma Public Library Director & Assistant Director: Kate Larsen, Director, and Amita Lonial; Assistant Director.

Tacoma Public Library Staff: Mariesa Bus, Latasha Ware, Rodney Croston, Zac Matthews, and Sam Benscoter.

One Member of the Public attended the Board of Trustees Special Meeting on April 17, 2023.

CALL TO ORDER – 3:03 PM

CONSENT AGENDA

RESOLUTION 23017

1. Minutes of the February Board Meeting
2. Financial Report for February & March 2023
3. HR Report for February & March 2023
4. Library Services Report for February & March 2023

PAYMENT OF BILLS

RESOLUTION 23018: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in February & March of 2023 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 23019: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the February & March of 2023 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

PUBLIC COMMENTS

There were no public comments at the special meeting of the Board of Trustees on April 17, 2023.

NEW BUSINESS

RESOLUTION 23020: Request the Board recognizes a generous donation of \$100.00 from Ann Philis Murphy.

Motioned, Seconded, Recognized

RESOLUTION 23021: Request that the Board approve a competitive solicitation waiver for and award a contract to Bridgeall Libraries, LTD, a material collection analytics provider, in the amount of \$22,842 plus applicable taxes for the term of February 21st, 2023, through February 21st, 2024.

Motioned, Seconded, Approved

RESOLUTION 23022: Request that the Board approve a competitive solicitation waiver for and award a contract to BiblioCommons, Inc, a library discovery layer and website provider, in the amount of \$289,882.65 plus applicable taxes for the term of April 22nd, 2023, through April 21st, 2026.

Motioned, Seconded, Approved

RESOLUTION 23023: Request that the Board approve amending the BuildingWork LLC contract by increasing the maximum compensation to \$531,186 and extending the period of performance to June 30, 2024.

Motioned, Seconded, Approved

RESOLUTION 23024: Request that the Board amends the 2023-2024 Biennial Budget to the amount of \$37,124,558 including the Biennial Trust Fund Budget as presented.

General Fund: \$36,144,038 Trust Funds: \$980,520

Motioned, Seconded, Amendment Approved

FOR THE GOOD OF THE ORDER - NA

ADJOURNMENT – 3:16 PM

A Library Board Strategic Retreat will occur on Saturday, April 29, 2023, @ 9 a.m. at the Center for Dialog and Resolution (location: 717 Tacoma Avenue S. Tacoma, WA 98402)

The next regular Board Meeting will occur on the second Wednesday, May 17, 2023, at 5:30 p.m. at the Moore Library (location: 215 S 56th Street, Tacoma, WA 98408)

Sara Irish

Sara Irish (May 23, 2023 16:15 PDT)

Sara Irish
President
Tacoma Public Library Board

kate larsen

kate larsen (May 23, 2023 16:11 PDT)

Kate Larsen
Library Director and Secretary to the
Tacoma Public Library Board