



April 11, 2023

NOTICE

SPECIAL MEETING

Library Board of Trustees

Notice is hereby given that the Library Board of Trustees will hold a special meeting on Monday, April 17, 2023, at 3 P.M.

The purpose of the special meeting is to act on financial and business needs such as the payment of bills, for the months of March and April 2023.

The special meeting is a hybrid meeting, and all trustees will appear virtually.

The public has the option to attend the meeting in person by visiting the Tacoma Municipal Building (747 Market Street, Tacoma, WA 98402, Room 248)

OR

virtually through the Zoom login information below.

Join Zoom Meeting

<https://us02web.zoom.us/j/81078136086>

Latasha Ware
Executive Assistant
Tacoma Public Library



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City Clerk's Office at 253-591-5505, before 5 p.m., on the Monday preceding the Board meeting. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.

Agenda

April 17, 2023

BOARD OF TRUSTEES: Sara Irish, President; Andrea Cobb, Vice President; Donna LaFrance, Trustee; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee

MEETING LOCATION:

Virtual: <https://us02web.zoom.us/j/81078136086>

Physical: Tacoma

Municipal Building (747 Market Street, Tacoma, WA 98402, Room 248)

CALL TO ORDER

CONSENT AGENDA

RESOLUTION 23017

1. Minutes of the February Board Meeting
2. Financial Report for February & March 2023
3. HR Report for February & March 2023
4. Library Services Report for February & March 2023

PAYMENT OF BILLS

RESOLUTION 23018: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in February & March of 2023 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 23019: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the February & March of 2023 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

PUBLIC COMMENTS

The Library Board of Trustees accepts written and verbal public comments.

Written comments may be submitted to lware1@tacomalibrary.org until 5 p.m. Friday, April 14, 2023.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

NEW BUSINESS

RESOLUTION 23020: Request the Board recognizes a generous donation of \$100.00 from Ann Philis Murphy.

RESOLUTION 23021: Request that the Board approve a competitive solicitation waiver for and award a contract to Bridgeall Libraries, LTD, a material collection analytics provider, in the amount of \$22,842 plus applicable taxes for the term of February 21st, 2023, through February 21st, 2024.

RESOLUTION 23022: Request that the Board approve a competitive solicitation waiver for and award a contract to BiblioCommons, Inc, a library discovery layer and website provider, in the amount of \$289,882.65 plus applicable taxes for the term of April 22nd, 2023 through April 21st, 2026.

RESOLUTION 23023: Request that the Board approve amending the BuildingWork LLC contract by increasing the maximum compensation to \$531,186 and extending the period of performance to June 30, 2024.

RESOLUTION 23024: Request that the Board amends the 2023-2024 Biennial Budget to the amount of \$37,124,558 including the Biennial Trust Fund Budget as presented.

General Fund: \$36,144,038

Trust Funds: \$980,520

FOR THE GOOD OF THE ORDER

ADJOURNMENT

The next regular Board Meeting will occur on the second Wednesday, May 17, 2023, at 5:30 p.m. at the Moore Library (location: 215 S 56th Street, Tacoma, WA 98408)