

Agenda

February 15, 2023

BOARD OF TRUSTEES: Sara Irish, President; Andrea Cobb, Vice President; Donna LaFrance, Trustee; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee

MEETING LOCATION:

Tacoma Housing Authority Family Investment Center: 1724 East 44th Street, Tacoma, WA 98404

CALL TO ORDER

LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

RESOLUTION 23010

1. Minutes of January 18, 2023, Board Meeting
2. Financial Report for January 2023
3. HR Report for January 2023
4. Library Services Report for January 2023

PAYMENT OF BILLS

RESOLUTION 23011: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in January 2023 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 23012: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the January 2023 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

PUBLIC COMMENTS

The Library Board of Trustees accepts written and verbal public comments.

Written comments may be submitted to lware1@tacomalibrary.org until 5 p.m. on the day of the scheduled Board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes to speak.

STAFF RECOGNITION

February Staff Anniversaries

DISCUSSION ITEMS

1. Main Library project update – Kate Weiland, Partner, BuildingWork
2. Facilities Report – Phillip Torgerson, Facilities Manager
3. Public Information Office and Tacoma Reads Report – Mariesa Bus, TPL Public Information Officer
4. Future Library Director Evaluations – Study Session dates
5. Board Packet Deadline Discussion – Kate Larsen, TPL Director

NEW BUSINESS

RESOLUTION 23013: Request the Board schedule a special public meeting for a Board strategic retreat on April 29, 2023, 9 AM – 3 PM; and a Board study session (topic TBD) on May 6, 2023, 10 AM – 12:30 PM.

RESOLUTION 23014: Request that the Board approve and award a sole-source contract to OCLC for the CONTENTdm platform and cloud storage solution for up to \$12,253.35 plus applicable taxes for a term of April 1, 2023 through March 31, 2024.

RESOLUTION 23015: Request that the Board recognizes a generous donation of \$360.00 donation from Rod and Tracy Koon for use by the NW Room.

RESOLUTION 23016: Request that the Board approve a date change for the May all-staff in-service day, from May 5th to May 12th.

DIRECTOR’S REPORT

TRUSTEES REPORT

ADJOURNMENT

The next regular Board Meeting will occur on Wednesday, March 15, 2023, at 5:30 p.m. at the Swasey Library, 7001 Sixth Avenue, Tacoma, WA 98406.