

# Agenda

**October 19, 2022**

**BOARD OF TRUSTEES:** Sara Irish, President; Andrea Cobb, Vice President; Donna LaFrance, Trustee; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee

**MEETING LOCATION:**

Tacoma Community House: 1314 South L Street, Tacoma, WA 98405

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**CALL TO ORDER**

**LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT**

**PLEDGE OF ALLEGIANCE**

**WELCOME & INTRODUCTIONS** - Welcome new trustee J. Manny Santiago

**CONSENT AGENDA**

RESOLUTION 22079

1. Minutes of the September 21, 2022, Board Meeting
2. Financial Report for September 2022
3. HR Report for September 2022
4. Library Services Report for September 2022

**PAYMENT OF BILLS**

RESOLUTION 22080: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in September 2022 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 22081: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the September 2022 payments for the City of Tacoma services provided to the Tacoma Public Library, as presented.

**PUBLIC COMMENTS**

The Library Board of Trustees accepts written public comments only. Comments may be submitted to [lware1@tacomalibrary.org](mailto:lware1@tacomalibrary.org) until 5 p.m. on the day of the scheduled Board meeting. All comments are submitted to the Library Board of Trustees but will not be read during the meeting. Comments for this meeting were accepted until 5 p.m. on October 19, 2022.

**STAFF RECOGNITION**

October anniversaries

**DISCUSSION ITEMS**

1. Human Resources Annual Report - Rodney Croston, TPL Human Resources Manager

2. Information Technology Annual Report - Zac Matthews, TPL IT Manager

**NEW BUSINESS**

**RESOLUTION 22082:** Request that the Board adopts the new Small & Attractive Asset Policy 25.01.

**RESOLUTION 22083:** Request that the Board recognize the generous \$2,500.00 donation from Michael and Linda Sullivan for use by the NW Room.

**RESOLUTION 22084:** Request that the Board recognize the generous \$218,486.04 donation from the Estate of former TPL employee Dorothy Hayden.

**RESOLUTION 22085:** Request that the Board adopts the Letter of Agreement By and Between Tacoma Public Library and Teamsters Local Union No. 117 for the Revised Library Web & ILS Supervisor Classification and New Library Information Technology Analyst Classification.

**RESOLUTION 22086:** Request that the Board adopts the revised Distribution of Free Materials and Public Posting Policy #10.02.

**DIRECTOR'S REPORT**

**TRUSTEES REPORT**

**ADJOURNMENT**

The next Board Meeting will be on November 16, 2022, at 5:30 p.m. at Tacoma Community House (1314 South L Street, Tacoma, WA 98405)