

Agenda

August 17, 2022

BOARD OF TRUSTEES: Sara Irish, President; Donna La France, Vice President; Toni Craig, Trustee; Theresa Pan Hosley, Trustee; Andrea Cobb, Trustee

MEETING ACCESS

You are invited to a Zoom webinar.

Topic: TPL Board of Trustees Monthly Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87935870611>

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CALL TO ORDER

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

TRUSTEE INTRODUCTIONS

CONSENT AGENDA

RESOLUTION 22057

1. Minutes of the July 20, 2022, Board Meeting
2. Financial Report for July 2022
3. HR Report for July 2022
4. Library Services Report for July 2022

PAYMENT OF BILLS

RESOLUTION 22058: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in July 2022 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 22059: Ratify Recurring Monthly Expenditures – Approval
The Board approves and ratifies the July 2022 payments for the City of Tacoma services provided to the Tacoma Public Library, as presented.

PUBLIC COMMENTS

Due to the limitations of online meetings, public comments will be accepted via written form only. Comments may be submitted to info@tacomalibrary.org until 5 p.m. on the day of the scheduled Board meeting. Comments for this meeting were accepted until 5 p.m. on August 17, 2022.

STAFF RECOGNITION

August anniversaries

DISCUSSION ITEMS

1. Public Records Act – Martha Lantz, City of Tacoma Deputy City Attorney
2. TPL Policy Updates – Latasha Ware, TPL Executive Assistant / Policy Analyst

NEW BUSINESS

RESOLUTION 22060: Request that the board amend Personnel Rule 3: Classification, with the addition of Section 3:12 Effect of Reclassification Upon the Incumbent.

RESOLUTION 22061: Request that the Board revise its prior authorization and award a contract to BuildingWork LLC for architectural services for up to \$350,120 plus applicable taxes for the term July 1, 2022, through March 31, 2024.

RESOLUTION 22062: Request that the Board approve and award a sole-source contract to Bibliotheca LLC for hardware maintenance services and Comprise subscription for up to \$42,933.70 plus applicable taxes for a term of September 1, 2022, through August 31, 2023.

RESOLUTION 22063: Request that the board adopt the revised Meeting Room Policy #10.18, as presented.

RESOLUTION 22064: Request that the board adopts the Telework Policy #10.54, as presented.

RESOLUTION 22065: Request that the board reschedule its September 17, 2022, Study Session, to either October 8, 2022, or October 15, 2022, 10:30 AM – 12:30 PM.

RESOLUTION 22066: The Board expresses heartfelt appreciation to Toni Craig for her service as a Trustee of the Board of Trustees of the Tacoma Public Library.

Whereas, Toni Craig was appointed to the Board of Trustees of the Tacoma Public Library in April 2019 by Mayor Victoria Woodards, and,

Whereas, soon thereafter Toni Craig served on the Strategic Plan steering committee, providing valuable input in shaping the Library's direction;

Whereas, Trustee Craig worked together with the Board of Trustees to provide leadership to the Library during a worldwide pandemic;

Whereas, Toni Craig worked together with the Board of Trustees through budget challenges and triumphs;

Whereas, Toni Craig supported the vision for the reimagining of the Main library, to bolster programmatic options and support burgeoning community organizations / non-profit partners whose strategic priorities align with TPL's;

Whereas, Toni Craig continued convenient library access for all Tacoma Public Schools students through the continuation of the Pathway Card partnership;

Whereas, Toni Craig supported TPL during challenges of significant technological change: the complete technological overhaul in 2020, bringing modern and more efficient computing to TPL staff and community;

Whereas, Toni Craig celebrated the largest grant award TPL had ever received, for the equity-focused Community Archives Center project;

Whereas, Toni Craig alongside her counterparts increased cardholder access to library materials through a reciprocal agreement with the Seattle Public Library in 2021, making regional access complete;

Whereas, Toni Craig championed and supported TPL in their ongoing journey to be a truly equity-focused organization and implementing Normalizing Conversations about Race; seeing an increasing diversity of hires, and modifying policies and practices using an equity lens;

Whereas, Toni Craig saw the start and completion of the Feasibility Study for the Restoration of Eastside and Hilltop library services, whose branches were closed in 2011 due to budget cuts;

Whereas, Toni Craig saw the suspension of Overdue Fines & Fees;

Whereas, her connection to the Tacoma community and her strategic vision, provided helpful insight into solving access and other barriers;

Now, therefore, be it resolved by the Board of Trustees of the Tacoma Public Library that the Board does hereby extend its gratitude to Toni Craig for her time as a member of the Board.

DIRECTOR'S REPORT

TRUSTEES REPORT

ADJOURNMENT

The next Board Meeting will be on September 21st, 2022, at 5:30 p.m.