

Books-by-Mail

TACOMA PUBLIC LIBRARY
Administrative Policy: #10.12.1
December 2010

Books-by-Mail is a supplemental library service intended for city of Tacoma residents who cannot visit the library because of disabilities. Tacoma Public Library does not offer this service to holders of non-resident or reciprocal borrowing cards.

When identified through our application process, Books-by-Mail borrowers will be assigned to a Books-by-Mail provider, who will contact the patron to discuss service options. Persons with a visual impairment may be referred to the Washington Talking Book and Braille Library in Seattle.

Patrons served by Books-by-Mail will receive a selection of books, audio books, or music CDs through the U. S. Mail according to current Books-by-Mail procedures. A maximum number of Books-by-Mail patrons that the Tacoma Public Library can serve will exist. The Tacoma Public Library Director or the Director's designee will assess and set that number at a level the system can support.