

# Agenda

**September 15, 2021**

**BOARD OF TRUSTEES:** Wayne Williams, President; Sara Irish, Vice President; Donna LaFrance, Trustee; Toni Craig, Trustee; Joseph Colón, Trustee

## MEETING ACCESS

Please click the link below to join the webinar:

**Topic: Board of Trustees Meeting**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88311780199>

Or iPhone one-tap :

US: +12532158782,,88311780199# or +16699009128,,88311780199#

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Webinar ID: 883 1178 0199

International numbers available: <https://us02web.zoom.us/j/88311780199>

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## CALL TO ORDER

## LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

## PLEDGE OF ALLEGIANCE

## CONSENT ITEMS

RESOLUTION 21059

1. Minutes of the July 21, 2021 Board Meeting – Approval
2. Financial Report for July 2021 and August 2021 – Approval
3. HR Report for July 2021 and August 2021– Approval
4. Library Services Report for July 2021 and August 2021 – Approval

## PAYMENT OF BILLS

RESOLUTION 21060: Payment of Bills Per Vouchers – Authorization

**Resolved**, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 21061: Ratify Recurring Monthly Expenditures – Approval

**Resolved**, That the Board approves and ratifies the July 2021 & August 2021 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

**PUBLIC COMMENTS**

Due to the limitations of online meetings, public comment will be accepted via written form only. Comments may be submitted to [info@tacomalibrary.org](mailto:info@tacomalibrary.org) from 4-5 p.m. on the day of the scheduled Board meeting. Comments for this meeting were accepted until 5 p.m. on September 15, 2021.

**STAFF RECOGNITION**

August and September anniversaries

**DISCUSSION ITEMS**

- a. Feasibility Study for the Restoration of Library Services in the Eastside and Hilltop Neighborhoods –  
*Presentation by BERK Consulting*
- b. Data Dashboard Update -  
*Presentation by Anne Dietrich, Harvard Student & Cody Bakken, TPL Administrative Intern*

**NEW BUSINESS**

**RESOLUTION 21062:** Request that the Board award a contract to Bibliotheca for maintenance and support of Staff RFID Workstations for up to \$34,106.20 plus applicable taxes for a term of November 6, 2021 through August 31, 2023.

**RESOLUTION 21063:** Request that the Board award a contract to Bibliotheca for maintenance and support of SelfCheck Kiosks and RFID detection systems for up to \$42,852.62 plus applicable taxes for an term of October 12, 2021 through August 31, 2022.

**RESOLUTION 21064:** Request that the Board award a contract to Brainfuse for the HelpNow suite of services for up to \$20,810.00 plus applicable taxes for a term of August 31, 2021 through August 30, 2022.

**RESOLUTION 21065:** Request that the Board declares the mk Solutions Indoor LibDispenser as surplus.

**RESOLUTION 21066:** Request that the Board authorizes Library staff to issue a Request for Bids for Landscaping Care and Grounds Maintenance Services.

**RESOLUTION 20067:** Resolved, That the Board does hereby NOMINATE \_\_\_\_\_, as President of the Board of Trustees per the Tacoma Public Library – Rules and Regulations – Annual Meeting -  
NOMINATION OF OFFICERS – PRESIDENT

S/D/V

**RESOLUTION 20068:** Resolved, That the Board does hereby ELECT \_\_\_\_\_, as President of the Board of Trustees per the Tacoma Public Library - Rules and Regulations – Annual Meeting – ELECTION OF OFFICERS – PRESIDENT

S/D/V

**RESOLUTION 20069:** Resolved, That the Board does hereby NOMINATE \_\_\_\_\_, as Vice-President of the Board of Trustees per the Tacoma Public Library – Rules and Regulations – Annual Meeting - NOMINATION OF OFFICERS – VICE-PRESIDENT

S/D/V

**RESOLUTION 20070:** Resolved, That the Board does hereby ELECT \_\_\_\_\_, as Vice-President of the Board of Trustees per the Tacoma Public Library - Rules and Regulations – Annual Meeting – ELECTION OF OFFICERS – VICE-PRESIDENT

S/D/V

## **DIRECTOR'S REPORT**

## **TRUSTEES REPORT**

## **ADJOURNMENT**

The next Board Meeting will be October 20, 2021 at 5:30 p.m.