

Agenda

July 21, 2021

BOARD OF TRUSTEES: Wayne Williams, President; Sara Irish, Vice President; Donna LaFrance, Trustee; Toni Craig, Trustee; Joseph Colón, Trustee

MEETING ACCESS

Please click the link below to join the webinar:

Topic: Board of Trustees Meeting

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CALL TO ORDER

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

CONSENT ITEMS

RESOLUTION 21046

1. Minutes of the June 16, 2021 Board Meeting – Approval
2. Financial Report for June 2021 – Approval
3. HR Report for June 2021 – Approval
4. Library Services Report for June 2021 – Approval

PAYMENT OF BILLS

RESOLUTION 21047: Payment of Bills Per Vouchers – Authorization

Resolved, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims as S/D/V summarized and documented in materials submitted to the Board.

RESOLUTION 21048: Ratify Recurring Monthly Expenditures – Approval

Resolved, That the Board approves and ratifies the June 2021 payments for the City of Tacoma services provided to the Tacoma Public Library as presented. ^{S/D/V}

PUBLIC COMMENTS

Due to the limitations of online meetings, public comment will be accepted via written form only. Comments June be submitted to info@tacomalibrary.org from 4-5 p.m. on the day of the scheduled Board meeting. Comments for this meeting were accepted until 5 p.m. on July 21, 2021.

STAFF RECOGNITION

July anniversaries

DISCUSSION ITEMS

1. Northwest Room Updates – Anna Trammel, Northwest Room Librarian
2. Finance Office Report – Sam Benscoter, Finance Manager

NEW BUSINESS

RESOLUTION 21049: Adoption of the Executive Assistant & Policy Analyst wages retroactive to August 1, 2020, as presented.

RESOLUTION 21050: Request that the Board award a contract to Bibliocommons, Inc for BiblioEmail, an email newsletter service, for \$15,050 plus applicable taxes for an term of August 1,2021 through July 31, 2022.

RESOLUTION 21051: Request that the Board award a contract to OCLC, Inc for FirstSearch, a database search and integration tool, for \$10,647.78 plus applicable taxes for an term of July 1,2021 through June 30, 2022.

RESOLUTION 21052: Request that the Board award a contract to Orbis Cascade Alliance for interlibrary courier services for \$5,722 plus applicable taxes for an term of July 1,2021 through June 30, 2022.

RESOLUTION 21053: Request that the Board accepts a \$7,500 donation from Charles Joy.

RESOLUTION 21054: Request that the Board accepts a \$1,000 donation from the Northeast Neighborhood Council.

RESOLUTION 21055: Request that the Board award a contract to Berk Consulting, Inc. for the Feasibility Study for the Restoration of Library Services to the Hilltop and Eastside Neighborhoods for \$340,495 plus applicable taxes for an initial term of May 1, 2021 through December 31, 2022.

DIRECTOR'S REPORT

TRUSTEES REPORT

EXECUTIVE SESSION

Potential litigation

ADJOURNMENT

The next Board Meeting will be August 18, 2021 at 5:30 p.m.