

BOARD OF TRUSTEES:

Wayne Williams, President
Sara Irish, Vice President
Donna LaFrance, Trustee
John Hines, Trustee
Toni Craig, Trustee

AGENDA
October 16, 2019

Main Branch – 1102 Tacoma Ave. S.; Tacoma, WA

AGENDA

I CALL TO ORDER

II PLEDGE OF ALLEGIANCE

III APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the September 18, 2019 Board Meeting.

S/D/V

IV CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Report for September 2019

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Report for September 2019

3. Circulation Summaries for September 2019

S/D/V

PAYMENT OF BILLS

RESOLUTION 19058: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 19059: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the September 2019 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

V PUBLIC COMMENTS

VI STAFF RECOGNITION (October anniversaries)

VII NEW BUSINESS

RESOLUTION 19060: Request that the Board authorizes one Library Page position to be filled with a developmentally disabled adult, and that such position may be filled through a community partnership with a supported employment organization that provides recruitment, consulting, employee training, job analysis and coaching services at no cost to the Library. [National Disability Employment Awareness Month celebrates and recognizes the many and varied contributions of workers with disabilities and reaffirms that welcoming the talents of all people, including people with disabilities, is a critical part of our efforts to build an inclusive community and contribute to a strong economy.]

RESOLVED, That the Board authorizes the Human Resources Manager to designate one Library Page position to be filled with a developmentally disabled adult, and that such position may be filled through a community partnership with a supported employment organization that provides recruitment, consulting, employee training, job analysis and coaching services at no cost to the Library.

S/D/V

RESOLUTION 19061: Request that the Board authorize payment to Bibliotheca for service/extended warranties on 20 kiosks from September 1, 2019 – August 31, 2020 in the amount of \$34,690 including state sales tax. Bibliotheca is a sole source provider.

RESOLVED, That the Board authorizes payment of \$34,690 to Bibliotheca for service on 20 kiosks from September 1, 2019 – August 31, 2020.

S/D/V

VIII DIRECTOR'S REPORT

IX DISCUSSION

From Urban Libraries Council “Leadership Brief: Leadership Roles for Library Trustees”

- Library Trustee as Financial Steward

X TRUSTEES’ REPORT

XI DISCUSSION

Clarify language in Director’s performance appraisal – Assistant HR Manager (COT) Shelby Fritz

XII ADJOURNMENT

Next Board Meeting will be November 20, 2019 at 5:30 pm at Main (Board Room). [Board Retreat on November 9, 2019 at 11 a.m. location to be determined.]