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BOARD OF TRUSTEES:

Wayne Williams, President  
Sara Irish, Vice President  
John R. (Jack) Connelly, Jr., Trustee  
Donna LaFrance, Trustee  
John Hines, Trustee

**AGENDA**  
February 20, 2019

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Center at Norpoint – 4818 Nassau Ave. NE (Room-Cascade Hall North) –Tacoma, WA

# AGENDA

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## I CALL TO ORDER

## II PLEDGE OF ALLEGIANCE

## III APPROVAL OF MINUTES

**RESOLVED**, That the Board approves the Minutes of the January 16, 2019 Regular Board Meeting.

S/D/V

## IV CONSENT ITEMS

**RESOLVED**, That the Board approves Consent Item #1, as presented.

1. Financial Report for January 2019

S/D/V

**RESOLVED**, That the Board approves Consent Items #2 and #3, as presented.

2. HR Report for January 2019

3. Circulation Summaries for January 2019

S/D/V

## PAYMENT OF BILLS

### RESOLUTION 19007: Payment of Bills Per Vouchers – Authorization

**RESOLVED**, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

**RESOLUTION 19008: Ratify Recurring Monthly Expenditures – Approval**

**RESOLVED**, That the Board approves and ratifies the January 2019 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

**V PUBLIC COMMENTS**

**VI STAFF RECOGNITION** (February anniversaries)

**VII PRESENTATION:** Parking lot update - Debbie Bingham, Project Manager

**VIII MISSION MOMENT:**

**IX COUNCILMEMBER BEALE**

**X NEW BUSINESS**

**RESOLUTION 19009: Request that the Board approves changing the Regular Board Meeting from April 17, 2019 to a Special Board Meeting on April 24. (Time is still 5:30 PM. Location is the same: Eastside Community Center – 1721 E. 56<sup>th</sup> St. Meeting Room West/Cheney Room.)**

**Resolved**, That the Board approves this date change to April 24, 2019.

S/D/V

**RESOLUTION 19010: Request that the Board confirms their prior approval of a salary step increase to Step 3C for the Library Director, retroactive to the effective date of December 20, 2018.**

**Resolved**, That the Board confirms their prior approval of the Library Director's step increase to Step 3C retroactive to the effective date of December 20, 2018.

S/D/V

**RESOLUTION 19011: Request that the Board approves a call for proposals for a Strategic Planning Consultant.**

**Resolved**, That the Board approves a call for proposals for a Strategic Planning Consultant.

S/D/V

**RESOLUTION 19012: Request that the Board approves to contract with HULTZ BHU Mechanical/Electrical Engineering firm to provide mechanical and electrical engineering, design, construction drawings, and technical specifications for Wheelock, Swasey, and Fern Hill at a cost of \$35, 885 which will come from Capital Project Funds.**

**Resolved,** That the Board approves to contract with HULTZ BHU to provide engineering services at a cost of \$35,885 as listed in the attached proposal.

S/D/V

**RESOLUTION 19013: Request that the Board approves the building insurance policy and premium payment of \$55,101 to Hanover Company for coverage from March 1, 2019 to February 29, 2020.**

**Resolved,** That the Board approves the building insurance policy and premium payment of \$55,101 to Hanover Company for coverage from March 1, 2019 to February 29, 2020.

S/D/V

**RESOLUTION 19014: Authorization to declare items for surplus and to consign items for sale or recycling. – Approval**

**Resolved,** That the Board declares the items in the attached list as surplus to the needs of the Tacoma Public Library and authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

## **XI DIRECTOR'S REPORT**

## **XII TRUSTEES' REPORT**

## **XIII ADJOURNMENT**