
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
Donna LaFrance, Trustee
John Hines, Trustee

AGENDA
March 21, 2018

Main (Board Room – 3rd floor) 1102 Tacoma Ave. S. – Tacoma

AGENDA

I CALL TO ORDER

II PLEDGE OF ALLEGIANCE

III APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the February 21, 2018 Regular Board Meeting and the Minutes of the March 14, 2018 Special Board Meeting.

S/D/V

IV CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for February 2018

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for February 2018

3. Circulation Summaries for February 2018

S/D/V

PAYMENT OF BILLS

RESOLUTION 18016: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 18017: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the February 2018 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

V PUBLIC COMMENTS

VI STAFF RECOGNITION

VII PRESENTATIONS

Signing Vouchers – Deputy City Attorney Debra Casparian

VIII NEW BUSINESS

RESOLUTION 18018: In keeping with the Rules and Regulations of the Board of Trustees, specifically Section IV, “...the Director shall be responsible for the operation of the library under the financial conditions set forth in the annual budget. The Director shall submit a monthly report to the Board indicating the financial situation of the libraries.” and, in keeping with current, standard practice in municipal libraries across Washington state; the Board authorizes the Library Director to assess, approve, and sign all vouchers for payment of Library funds.

RESOLVED, That the Board authorizes the Library Director to assess, approve, and sign all vouchers for payment of Library funds.

S/D/V

IX MORE PRESENTATIONS

Mission Moment

Parking around Tacoma Public Library – COT Operations Manager Eric Huseby

X MORE NEW BUSINESS

RESOLUTION 18019: Request that the Board approves a one day closure of all Tacoma Public Library locations (9 a.m. – 6p.m.) for strategic planning activities on Thursday, June 7, 2018.

RESOLVED, That the Board approves a one day closure for all Tacoma Public Library locations on Thursday, June 7, 2018 for strategic planning activities.

S/D/V

RESOLUTION 18021: Authorization to Declare Items for Surplus – Approval

RESOLVED, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 18022: Authorization to Consign Items for Sale or Recycling - Approval

RESOLVED, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

RESOLUTION 18020: Request that the Board accepts the donation of \$25 from Doris Gadley in memory of Vivian Hanson to be used toward the purchase of books for Fern Hill.

RESOLVED, That the Board accepts the donation of \$25 from Doris Gadley in memory of Vivian Hanson to be used toward the purchase of books for Fern Hill.

S/D/V

XI DIRECTOR'S REPORT

XII TRUSTEES' REPORT

XIII ADJOURNMENT