
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
Donna LaFrance, Trustee
John Hines, Trustee

AGENDA
September 20, 2017

South Tacoma – 3411 S. 56th – Tacoma

AGENDA

I CALL TO ORDER

II PLEDGE OF ALLEGIANCE

III APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the August 12, 2017 Special Board Meeting and the August 16, 2017 Regular Board Meeting.

S/D/V

IV CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for August 2017

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for July and August 2017
3. Circulation Summaries for August 2017

S/D/V

PAYMENT OF BILLS

RESOLUTION 17055: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 17056: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the August 2017 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

V PUBLIC COMMENTS

VI PRESENTATIONS

City of Tacoma’s Digital Equity video and Self Check video – Karen Meyer, Confidential Assistant

Student Films and the Rap/Hip-Hop Class – John Hargis, Digital Instructor

VII NEW BUSINESS

RESOLUTION 17057: Board of Trustees of the Tacoma Public Library – Rules and Regulations – Annual Meeting – NOMINATION OF OFFICERS – PRESIDENT

RESOLVED, That the Board does hereby NOMINATE _____ as President of the Board of Trustees.

S/D/V

RESOLUTION 17058: Board of Trustees of the Tacoma Public Library – Rules and Regulations – Annual Meeting – ELECTION OF OFFICERS – PRESIDENT

RESOLVED, That the Board does hereby ELECT _____ as President of the Board of Trustees.

S/D/V

RESOLUTION 17059: Board of Trustees of the Tacoma Public Library – Rules and Regulations – Annual Meeting – NOMINATION OF OFFICERS – VICE PRESIDENT

RESOLVED, That the Board does hereby NOMINATE _____ as Vice President of the Board of Trustees.

S/D/V

RESOLUTION 17060: Board of Trustees of the Tacoma Public Library – Rules and Regulations – Annual Meeting – ELECTION OF OFFICERS – VICE PRESIDENT

RESOLVED, That the Board does hereby ELECT _____ as Vice President of the Board of Trustees.

S/D/V

RESOLUTION 17061: Request to hire Tacoma Design for architectural and consultant services for South Tacoma Library’s entry revision project at a fee not to exceed \$22,950.

RESOLVED, That the Board agrees to hire Tacoma Design for architectural and consultant services for South Tacoma Library’s entry revision project at a fee not to exceed \$22,950.

S/D/V

RESOLUTION 17062: Authorization to Declare Items for Surplus – Approval

RESOLVED, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 17063: Authorization to Consign Items for Sale or Recycling - Approval

RESOLVED, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

RESOLUTION 17065: Request the Board of Trustees of the Tacoma Public Library to reserve \$50,000 (Tacoma Public Library Biennial 2017-18 Budget - Operating Enhancements “Staff for Library at McCarver Elementary”) for a literacy project sponsored by the Hilltop Library Committee.

The Hilltop Library Committee advocated for a pilot program to support elementary school students from the Hilltop area with after-school literacy and homework help. The Committee asked for \$50,000 for two contract positions (Children’s Librarian and a Library Associate) to support a 12-hour per week schedule. The pilot program assumed a partnership with the after-school use of the library at McCarver Elementary School. However, when the school was completely re-modelled, the design of the school library was an open-concept arrangement and thus not conducive to after-school use. The Library and the Committee attempted to re-design the program within the \$50,000 budget. A modified program was attempted during the summer program at McCarver. It revealed that there was insufficient budget to provide both the necessary materials and staff to make the program successful. It exposed expectations that were not realistic. However, there is an opportunity for the Hilltop Library Committee to use this information to design a future literacy project on the Hilltop utilizing these funds.

RESOLVED, That the Board reserves \$50,000 (Tacoma Public Library Biennial 2017-18 Budget - Operating Enhancements “Staff for Library at McCarver Elementary”) for a literacy project sponsored by the Hilltop Library Committee.

S/D/V

RESOLUTION 17064: Request the Board of Trustees to accept a \$50 donation from Clayna Robertson and Cynthia.

RESOLVED, That the Board accepts the \$50 donation from Clayna Robertson and Cynthia.

S/D/V

VIII DIRECTOR'S REPORT

IX TRUSTEES' REPORT

X ADJOURNMENT