
BOARD OF TRUSTEES:

AGENDA
December 21, 2016

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
Donna LaFrance, Trustee
John Hines, Trustee

Main – Olympic Room – 1102 Tacoma Ave. S. – Tacoma

AGENDA

I CALL TO ORDER

II PLEDGE OF ALLEGIANCE

III APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the November 16, 2016 Board Meeting.

S/D/V

IV CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for November 2016

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for November 2016
3. Circulation Summaries for November 2016

S/D/V

PAYMENT OF BILLS

RESOLUTION 16071: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 16072: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the November 2016 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

S/D/V

V PUBLIC COMMENTS

VI PRESENTATION (Main Library parking lot)
COT Program Development Specialist Debbie Bingham

VII NEW BUSINESS

RESOLUTION 16079: The Library Board of Trustees directs Library Director Odencrantz to sign the Agreement Regarding the Purchase, Sale and Development of Real Property Between the City of Tacoma and HQC USA, LLC as presented.

RESOLVED, That the Board directs the Library Director to sign the Agreement as presented.

S/D/V

RESOLUTION 16080: The Board requests the City of Tacoma’s Community and Economic Development department provide regular presentations/updates of the project to develop the parking lot (1210 Tacoma Avenue South). The Board also requests that the City of Tacoma takes into consideration the needs and concerns of the library as this project progresses.

RESOLVED, That the Board requests regular informational presentations and discussions regarding the purchase and/or development of the parking lot at 1210 Tacoma Avenue South and the concerns of the Library as they pertain to this property.

S/D/V

VIII PRESENTATION (2017/18 Budget)
COT Management & Budget Analyst Edin Sisic and TPL Business Manager Sue Calhoun

IX NEW BUSINESS (Continued)

RESOLUTION 16073: Request approval of the Preferred Vendors for Library Materials for more than \$50,000 per vendor per year for fiscal year 2017 as presented.

RESOLVED, That the Board approves the Preferred Vendors for Library Materials for more than \$50,000 as presented.

S/D/V

RESOLUTION 16074: Request approval to adopt the Open Purchase Order List for 2017 as presented.

RESOLVED, That the Board approves the Open Purchase Order List for 2017 as presented. S/D/V

RESOLUTION 16075: Request that the Board extend the contract with Blue Sky Landscaping at the cost of \$34,295.28 for one year from January 1, 2017 through December 31, 2017. This will be the second of four possible extensions of the contract.

RESOLVED, that the Board approves the contract extension with Blue Sky Landscaping for one year at the cost of \$34,295.28 from January 1, 2017 through December 31, 2017. S/D/V

RESOLUTION 16076: Request that the Board accepts the 2017/18 Biennial Budget in the amount of \$26,792,641 including the Biennial Trust Fund Budget as presented.

RESOLVED, that the Board accepts the 2017/18 Biennial Budget in the amount of \$26,792,641 as presented. S/D/V

RESOLUTION 16077: Request that the Board accepts the 2017/18 Capital Improvement Funds in the amount of \$837,000 as presented.

RESOLVED, that the Board accepts the 2017/18 Capital Improvement Funds in the amount of \$837,000 as presented. S/D/V

RESOLUTION 16078: Request that the Board accepts the 2017 Annual Budget in the amount of \$13,248,472.40 including the Annual Trust Fund Budget as presented.

RESOLVED, that the Board accepts the 2017 Annual Budget in the amount of \$13,248,472.40 as presented. S/D/V

X DIRECTOR'S REPORT

XI TRUSTEES' REPORT

XII EXECUTIVE SESSION – COT HR Manager Joy St. Germaine
To discuss Library Director's evaluation

XIII ADJOURNMENT