
BOARD OF TRUSTEES:

AGENDA
November 16, 2016

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
Donna LaFrance, Trustee
John Hines, Trustee

Main – Olympic Room – 1102 Tacoma Ave. S. – Tacoma

AGENDA

I CALL TO ORDER

II PLEDGE OF ALLEGIANCE

III APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the September 21, 2016 Board Meeting.

S/D/V

IV CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for September and October 2016

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for September and October 2016
3. Circulation Summaries for September and October 2016

S/D/V

PAYMENT OF BILLS

RESOLUTION 16061: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 16062: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the September and October 2016 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

S/D/V

V PUBLIC COMMENTS

VI PRESENTATION (Open Government Trainings Workshop – Karen Meyer)

VII NEW BUSINESS

RESOLUTION 16063: Request approval of venue for Tacoma Public Library Board Meetings for 2017.

RESOLVED, That the Board approves the venue for 2017 Board meetings as presented.

S/D/V

RESOLUTION 16064: Request approval to purchase and install carpet in the Fern Hill Branch in the amount of \$64,322.52.

RESOLVED, That the Board approves the purchase and installation of the carpet in the Fern Hill Branch in the amount of \$64,322.52.

S/D/V

RESOLUTION 16065: Request approval to contract with American Custodial, Inc. for building maintenance (janitorial) services under TPL Specification #161021 at Tacoma Public Library’s seven branches for the period of December 1, 2016 – November 30, 2018. This contract includes an option to extend the contract for additional periods; not to exceed five years. The annual cost of this contract will be \$81,138.48.

RESOLVED, That the Board approves to contract with American Custodial, Inc. for building maintenance services for Tacoma Public Library’s seven branches for the period of December 1, 2016 – November 30, 2018 for an annual cost of \$81,138.48.

S/D/V

RESOLUTION 16066: Request permission to purchase 16 Comprise UIC Smart Terminals (credit card payment terminals) from Bibliotheca (3M), and pre-payment for 5 years of the Comprise Integrated Solutions payment integration software subscription for the second phase of the RFID project in an amount not to exceed \$81,000.

RESOLVED, That the Board approves to purchase 16 Comprise UIC Smart Terminals from Bibliotheca and five years of the Comprise Integrated Solutions integration software subscription in an amount not to exceed \$81,000.

S/D/V

RESOLUTION 16067: Request acceptance of the revision of the Library Director Classification Specification #90420 as presented.

RESOLVED, That the Board accepts the revision of the Library Director Classification Specification #90420 as presented.

S/D/V

RESOLUTION 16068: Request acceptance of the revision of the Custodian/Delivery Driver Classification Specification #90070 as presented.

RESOLVED, That the Board accepts the revision of the Custodian/Delivery Driver Classification Specification #90070 as presented.

S/D/V

RESOLUTION 16069 : Authorization to Declare Items for Surplus – Approval

RESOLVED, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 16070: Authorization to Consign Items for Sale or Recycling - Approval

RESOLVED, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

VIII DIRECTOR'S REPORT

IX TRUSTEES' REPORT

X ADJOURNMENT