
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
John Wallace, Trustee
Sara Irish, Trustee
Vacant, Trustee

AGENDA
July 13, 2016

Moore – 215 S. 56th Street – Tacoma

AGENDA

I CALL TO ORDER

II PLEDGE OF ALLEGIANCE

III APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the June 15, 2016 Special Board Meeting.

S/D/V

IV CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Report for June 2016

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Report for June 2016
3. Circulation Summary for June 2016

S/D/V

PAYMENT OF BILLS

RESOLUTION 16041: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 16042: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the June 2016 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

S/D/V

V PUBLIC COMMENTS

VI PRESENTATIONS

- **Parking Lot – COT Community & Economic Development Specialist Debbie Bingham**
- **Strategic Plan – 2 year goals Susan Odencrantz**

VII NEW BUSINESS

RESOLUTION 16043: Request that the Board agrees to the City’s proposal to request bids for the parking lot at Main.

RESOLVED, That the Board agrees to the City’s proposal to request bids for the parking lot at Main.

S/D/V

RESOLUTION 16044: Request that the Board grants permission to purchase 10 Digital Library Assistants (RFID Inventory Wands) from Bibliotheca (3M) for the second phase of the RFID project in an amount not to exceed \$47,000.

RESOLVED, That the Board agrees to purchase 10 RFID Inventory Wands from Bibliotheca in an amount not to exceed \$47,000.

S/D/V

RESOLUTION 16045: Authorization to Declare Items for Surplus – Approval

RESOLVED, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 16046: Authorization to Consign Items for Sale or Recycling - Approval

RESOLVED, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

RESOLUTION 16047: The Board expresses heartfelt appreciation and gratitude to John Wallace for his years of service as Trustee of the Board of Trustees of the Tacoma Public Library.

Whereas, John Wallace was appointed to the Board of Trustees of the Tacoma Public Library on June 5, 2012, by Mayor Marilyn Strickland, and

Whereas John Wallace, working together with the other members of the Library's Board of Trustees confidently guided the Tacoma Public Library through four years of budget challenges, technological growth, program developments, new partnerships, and community outreach, including:

- Meeting the challenges of technological growth, including the transition to a new ILS (Integrated Library System), the development of a mobile app to provide remote services to patrons, the development of a new library website which provides greater and more efficient access to library information and materials, meets ADA compatibility standards and utilizes the latest web technology to create an intuitive user interface and experience.
- The successful funding and implementation of Phase One of the installation of RFID technology designed to make the check out, return and retrieval of library materials faster and more efficient. More than 700,000 books, CDs and DVDs were tagged with RFID chips and nearly 100 work stations were updated to read the chips.
- Successfully advocating for the funding of Phase Two of the RFID project.
- Increasing access to library materials and educational resources for Tacoma students in Grades K – 12 through a successful partnership with Tacoma Public Schools and the city's charter schools allowing students to use their school ID as a library card.
- Partnering with Tacoma Public Schools for College Depot – a six week summer program, providing support and resources to high school students navigating college and career selection, including admissions, finding scholarships, and the financial aid process in this multi-part series.
- Participating in the development of the library's 2014 Strategic Plan to guide library development through the next five years.
- Overseeing the growth of the StoryLab from a teen-only program with limited hours at one location, to the Digital Media Lab serving all ages through multiple locations with a full time staff person.

Now, therefore, be it resolved by the Board of Trustees of the Tacoma Public Library that the Board does hereby extend its appreciation and gratitude to John Wallace for his work as a member of the Board and for his commitment to providing exemplary library services to the citizens of Tacoma.

S/D/V

VIII DIRECTOR'S REPORT

IX TRUSTEES' REPORT

X ADJOURNMENT