
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
John Wallace, Trustee
Vacant, Trustee

MINUTES
January 20, 2016

CALL TO ORDER

The meeting was held at the Main Library (Board Room) located at 1102 Tacoma Avenue South. President Jack Connelly called the January 20, 2016 Board Meeting to order at 5:34 p.m.

ATTENDANCE

Library Board: President John R. (Jack) Connelly, Jr.; Vice President Wayne Williams; Trustee Sara Irish; and Trustee John Wallace were present.

Library Staff: Library Director Susan Odencrantz; Human Resources Manager Kathleen Earl; Business Manager Sue Calhoun; Fern Hill/Mottet Branch Manager Lisa Bitney; South Tacoma/Swasey Branch Manager Susan Marihugh; IT Manager Christine Bassett; Collection Development Manager Kelda Vath; Community Relations Officer David Domkoski; Library Assistant JoLyn Reisdorf and Confidential Assistant Karen Meyer were present.

City: City Council Assistant Brad Forbes

Public: Hayes Alexander, III and Don Lackey were present.

PLEDGE OF ALLEGIANCE – Trustee Sara Irish

APPROVAL OF MINUTES

The motion was moved and seconded to approve the Minutes of the December 22, 2015 Board Meeting. **Motion carried.**

CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for December 2015

The motion was moved, seconded, and passed.

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for December 2015
3. Circulation Summaries for December 2015

The motion was moved, seconded, and passed.

PAYMENT OF BILLS

RESOLUTION 16000: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

RESOLUTION 16001: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the December payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

The motion was moved, seconded, and passed.

PUBLIC COMMENTS – (None)

NEW BUSINESS

RESOLUTION 16002: Request approval and authorization of purchases made from vendors on the Open Purchase Order List for 2016 per the Library’s Purchasing Policy #23.00, “Informal Buying Procedures Item D” – Approval.

RESOLVED, That the Board does hereby approve and authorize purchases made from vendors on the Open Purchase Order List for 2016 as presented.

The motion was moved, seconded, and passed.

RESOLUTION 16003: Expressing support for a whole child approach to education and recognizing the role of parents, educators, and community members in providing a whole child approach to education for each student.

Whereas, the Tacoma School Board of Directors has proclaimed January 2016 as Tacoma Whole Child Month;

Whereas, each student deserves to be challenged academically, exposed to a comprehensive education that promotes critical thinking and creativity, and prepared for higher education, meaningful employment in our global economy, and lifelong success;

Whereas, each student deserves to be supported by qualified, caring adults and receive access to personalized learning;

Whereas, each student deserves to learn about and practice a healthy lifestyle;

Whereas, each student deserves to learn in an environment that is physically and emotionally safe;

Whereas, each student deserves to be actively engaged in learning and connected to the school and broader community;

Whereas, the consequences of not ensuring that our young people are challenged, supported, healthy, safe, and engaged result in lower academic performance, greater rates of school discipline and higher dropout rates;

Whereas, the average graduation rate for Tacoma Public Schools students has increased steadily since 2010;

Whereas, according to the Centers for Disease Control and Prevention, most United States youth do not get the recommended amount of daily physical activity, and students who lack the food and resources for healthy living are less likely to be attentive in school and have higher absenteeism, which can lead to lower academic performance;

Whereas, students who feel unsafe in school are more prone to truancy and disruptive behaviors, have lower grades, and may drop out of school entirely, and

Whereas, the Community of Tacoma has set a goal to increase the four-year on-time graduation rate to 85 percent by 2020 and to increase by 50 percent – both the five-year extended graduation rate of Tacoma Public School students and those who complete a college degree or technical certificate.

Now, therefore, be it resolved by the Board of Trustees of Tacoma Public Library that the Board supports a whole child approach to education; recognizes the benefit of ensuring students are challenged, supported, healthy, safe, and engaged; encourages parents, educators, and community members to support a whole child approach to education for each student; and encourages Tacoma Public Library to identify opportunities among local, state, and national agencies to coordinate the education, health, and social service sectors serving youth in Tacoma.

The motion was moved, seconded, and passed.

RESOLUTION 16004: Request that the Board approves the revision of Policy 10.01 “Acquisition Policy” with Policy 10.01 “Collection Development Policy” as presented.

RESOLVED, That the Board does hereby approve the revision of Policy 10.01 “Collection Development Policy” as presented.

The motion was moved, seconded, and passed.

RESOLUTION 16005: Request that the Board approves Policy 10.01.1 “Freedom to Read Statement” as presented. (This policy was originally an appendix in the “Acquisition Policy” listed above and is now a separate policy.)

RESOLVED, That the Board does hereby approve Policy 10.01.1 “Freedom to Read Statement” as presented.

The motion was moved, seconded, and passed.

RESOLUTION 16006: Request that the Board approves Policy 10.01.2 “Freedom to View Statement” as presented. (This policy was originally an appendix in the “Acquisition Policy” listed above and is now a separate policy.)

RESOLVED, That the Board does hereby approve Policy 10.01.2 “Freedom to View Statement” as presented.

The motion was moved, seconded, and passed.

RESOLUTION 16007: Request that the Board approves Policy 10.01.3 “Library Bill of Rights” as presented. (This policy was originally an appendix in the “Acquisition Policy” listed above and is now a separate policy.)

RESOLVED, That the Board does hereby approve Policy 10.01.3 “Library Bill of Rights” as presented.

The motion was moved, seconded, and passed.

DIRECTOR’S REPORT

- 1. Hilltop Library Planning Committee** presented a conceptual model of a pilot program to extend hours at the remodeled McCarver Elementary School through a partnership with the Tacoma Public Library. The presentation was to see if the School Board is interested in pursuing this concept. The School Board said that they are.
- 2. February 27, 2016 (11 AM to 1 PM) Open House/Literacy Event**
Partnering with the Hilltop Library Planning Committee and the School District, the Library will host an event to support the committee’s report to the community as well as highlighting the resources of the Library.
- 3. City Budget – February 20 – Council Retreat**
The City Council will prioritize the goals of the City through the lens of Tacoma 2025. These goals will be announced at the Study Session on March 1.
- 4. Website – IT Manager Christine Bassett** updated the Trustees on the new website. The “hard launch” has gone very smoothly. The next stage is to create a robust procedure to continuously add and update content.

5. RFID - Second Stage

The Director described the first steps to implement the second stage of the RFID project.

6. Washington State Public Library Directors meeting

The Library Director attended this meeting on Wednesday, January 20.

7. Tacoma Reads – CRO David Domkoski described a wide variety of programs around *Station Eleven* by Emily St. John Mandel.

8. Author Program

On February 2, Katherine Applegate will be in Tacoma to discuss her book, *The One and Only Ivan*.

TRUSTEES' REPORT

President Connelly visited the library in Charleston, South Carolina – the oldest library in the United States. He commented that Tacoma's Public Library is much more modern.

Trustee Irish asked if charter school students will be able to use the Hilltop/McCarver library.

ADJOURNMENT

The meeting adjourned at 6:34 p.m. The next Board Meeting will be held February 17, 2016 at 5:30 p.m. at Main in the Olympic Room.

Jack Connelly
President
Tacoma Public Library Board

Susan Odencrantz
Library Director and Secretary to
the Tacoma Public Library Board