
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
John Wallace, Trustee
Vacant, Trustee

MINUTES
May 20, 2015

CALL TO ORDER

The meeting was held at the Main Library in the Board Room located at 1102 Tacoma Ave. S., Tacoma. President Lillian Hunter called the May 20, 2015 Regular Board Meeting to order at 5:40 p.m.

ATTENDANCE

Library Board: Vice President/President John R. (Jack) Connelly, Jr.; Trustee Sara Irish; Trustee John Wallace; and Trustee/Vice President Wayne Williams were present.

Library Staff: Library Director Susan Odencrantz; Human Resources Manager Kathleen Earl; Library Assistant JoLyn Reisdorf; South Tacoma/Swasey Branch Manager Susan Marihugh; IT Manager Christine Bassett; Moore Branch Manager Melissa Fitzgerald; Teen Librarian Sara Holloway; Main Supervisor Shannon Rich; and Confidential Assistant Karen Meyer were present.

City: City Council Assistant Brad Forbes was present.

Public: George and Jennine Trachier were present.

Tacoma Public Schools: Director of Community Partnerships Amanda Scott-Thomas was present.

PLEDGE OF ALLEGIANCE Vice President Jack Connelly

APPROVAL OF MINUTES

The motion was moved and seconded to approve the Minutes of the April 22, 2015 Board Meeting. **Motion carried.**

CONSENT ITEMS

RESOLVED, That the Board does approve Consent Item #1, as presented.

1. Financial Reports for April 2015

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for April 2015
3. Circulation Summaries for April 2015

The motion was moved, seconded, and passed.

PAYMENT OF BILLS

RESOLUTION 15029: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

RESOLUTION 15030: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the March payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B. The motion was moved, seconded, and passed.

PUBLIC COMMENTS – (None)

PRESENTATIONS

1. **Unique** – Main Supervisor Shannon Rich
2. **Pathway Partnership** – Teen Librarian Sara Holloway

NEW BUSINESS

RESOLUTION 15031: Due to President Hunter’s resignation, Vice President Jack Connelly, Jr. will become the President of the Board of Trustees of the Tacoma Public Library for the remaining of the term which ends September 2015.

RESOLVED, That the Board approves the appointment of Jack Connelly, Jr. to the position of President of the Board of Trustees of the Tacoma Public Library for the remaining of the term which ends September 2015.

The motion was moved, seconded, and passed.

RESOLUTION 15032: Board of Trustees of the Tacoma Public Library – Rules and Regulations – Regular Meeting – Nomination of Officers – Vice President

RESOLVED, That the Board nominates Wayne Williams for the position of Vice President for the remaining term which ends September 2015.

The motion was moved, seconded, and passed.

RESOLUTION 15033: Board of Trustees of the Tacoma Public Library – Rules and Regulations – Regular Meeting – Election of Officers – Vice President

RESOLVED, That the Board elects Wayne Williams for the position of Vice President of the Board of Trustees for the remaining term which ends September 2015.

The motion was moved, seconded, and passed.

RESOLUTION 15034: Request the acceptance of the Murray Morgan Collection Agreement and Deed of Gift for the Murray Morgan Room located in the Northwest Room in the Main Library.

RESOLVED, That the Board accepts the Murray Morgan Collection Agreement and Deed of Gift for the Murray Morgan Room.

The motion was moved, seconded, and passed.

RESOLUTION 15035: Request acceptance of the revision of Administrative Policy #10.13 “Schedule of Fees and Charges” as presented.

RESOLVED, That the Board accepts the revision of Administrative Policy #10.13 as presented.

The motion was moved, seconded, and passed.

RESOLUTION 15036: Request authorization to close all Tacoma public libraries from 9 a.m. – 1:30 p.m. for the All Staff Benefit Fair on Thursday, October 29, 2015. (Main and all branches will be open from 1:30 – 6 p.m. on October 29th.)

RESOLVED, That the Board authorizes the closure of all Tacoma public libraries from 9 a.m. till 1:30 p.m. for a staff benefits fair on October 29, 2015.

S/D/V

RESOLUTION 15037: Memorandum of Understanding between the Tacoma Public School District and the Tacoma Public Library to provide access to Tacoma Public Library resources for Tacoma Public School District’s pre-K through secondary students.

RESOLVED, That the Board approves the MOU between the Tacoma Public School District and the Tacoma Public Library to provide access to Tacoma Public Library resources for Tacoma Public School District’s preK through secondary students.

The motion was moved, seconded, and passed.

RESOLUTION 15038: Request authorization by the Board to renew the OCLC subscription for FY2016 in the amount of \$40,847.25.

RESOLVED, That the Board authorizes payment to renew the OCLC subscription for FY2016 in the amount of \$40,847.25.

The motion was moved, seconded, and passed.

DIRECTOR'S REPORT

- Peer Cities: Tacoma Public Library has a higher per 1,000 per capita circulation than three of our four peer cities. Tacoma Public Library is ahead of Des Moines, Iowa; Richmond, Virginia; and St. Petersburg, Florida. Spokane Public Library is ahead of Tacoma.
- Ricardo Noguera will not be presenting a proposal for the development of the Main Library's parking lot.
- Director Odenrantz attended the Eastside ENACT Community Council this week.
- Director Odenrantz met with Andrew Kouklis regarding the Tacoma Public Library Foundation.
- There will be a meeting in the Board Room at Main on Saturday, May 30, 2015 (10 a.m. – 1 p.m.) to discuss the formation of a Friends of the Library group.

TRUSTEES' REPORT (None)

ADJOURNMENT

The meeting adjourned at 6:40 p.m. The next Board Meeting will be held June 17, 2015 at 5:30 p.m. at Moore Branch Library.

Jack Connelly

President
Tacoma Public Library Board

SUSAN ODENCRANTZ

Library Director and Secretary to
the Tacoma Public Library Board